

# CNM Coach Certification Requirements

Learn more about the requirements for submitting your application to become a CNM Certified Coach.

## Requirements

### 1. Prior Training

- Complete 40 hours of CNM Financial Coach Training.

### 2. Coaching Practice Hours

- Submit 45 coaching practice hours and log your hours using the Coach Training Log.
- If client confidentiality is required, use initials and non-identifying details in the comments. Include conversation topics and any goals set or achieved.

### 3. Mentor Coaching Sessions

- Participate in three Mentor Coaching sessions to show that you have experience with both sides of the coaching relationship.
- These sessions must be with a Certified Coach. For assistance in finding a certified coach, contact Allison Pendell Jones at [apendelljones@cnm.edu](mailto:apendelljones@cnm.edu).
- Complete the Mentor Coach Log before submitting your application.

### 4. Recorded Coaching Sessions

- Provide two recorded sessions demonstrating your coaching skills.
- Use the Coaching Feedback Form in your Coach Training Workbook to ensure you meet all requirements. Consider including an initial session and one from later in the coaching relationship to ensure you cover all of the requirements on the Feedback Form.
- Sessions may be with the same client, but they should be a different client than the one who provides your client reference.
- Ensure you have clear audio for recordings. You'll need to provide a link to these recordings in your application. Learn [how to upload a private video on YouTube](#).

### 5. References

- Include two reference letters:
  - One from a supervisor or peer who is a Certified Coach (ICF, BCC, or CNM-certified). This reference should verify your coaching skills and client relationships.
  - One from a client. The client reference must be different from those in your recorded sessions. We accept PDFs, videos, or audio files. If the reference is completed through an interview, the interviewer should not be the certification applicant.
- The following questions may be used for the reference letters:
  - How long have you known the certification applicant?
  - What is the nature of your relationship? (i.e. client or supervisor)
  - How would you rate the coach's ability to explain the coaching relationship?
  - How would you rate the coach's effectiveness?

- Is there any additional information you think we should know about your coach

## 6. Agreement

- Read the Coaching End User Agreement carefully before applying.
- Sign and submit the form with your application.

## 7. Application Fee

- Pay the CNM Coach Certification application fee. The fee must be paid in full before CNM reviews your application.

For any additional questions, please reach out to our support team at [info@cnmcoachtraining.org](mailto:info@cnmcoachtraining.org)

## Related Forms and Documents

- [CNM Certified Coach Application Form](#)
- [Coach Training Log](#)
- [Mentor Coach Log](#)
- [How to upload a private video to YouTube](#)
- [Coach End User Agreement](#)